

Minutes - Thursday, January 12, 2023

- **Call to Order** - 2:05p by Amanda
- **Approval of previous meeting minutes**
 - Stan moved for approval as written and motion was seconded by Caitlyn
 - Motion unanimously passed
- **Approval of Treasurer's Report**
 - Stan moved that the Treasurer's Report be approved and this motion seconded by Julie
 - Report approved unanimously
- **Updates and comments from the President**
 - Welcome new members from SSC
 - Aaron Shehan present at meeting
 - Joseph Beckwith (unavailable today)
 - Also here from SSC
 - Goodie and Jennifer
- **Old Business:**
 - Staff Council attendance policy as mentioned in Staff Council Bylaws – Amanda
 - Article IV – Section 3 – Item C – Number 1
 - Any member who misses three or more of the regularly scheduled Staff Council meetings during the Summer/Fall term or Winter/Spring term shall be removed from the Council and any committees
 - Summer/Fall term defined as June through November
 - Winter/Spring term defined as December through May
 - Link to bylaws: <https://www.wtamu.edu/about/administration/staff-council/staff-council-by-laws.html>
 - Amanda continued with the overview of Staff Council roles and committees
 - Executive Committee
 - President
 - Vice-President
 - Oversees Staff Council Committees
 - Secretary
 - Treasurer
 - Org chart
 - Communication and Outreach Committee

- Main purpose to keep staff members well-informed of Staff Council events and benefits
- Fundraising Committee
 - Formerly Scholarship Committee
 - Primary role is to gather funds for specific purposes
- Professional Development Committee
 - Primary role of point of contact between staff and Human Resources
 - Highlights staff issues and concerns
- Spirit Committee
 - Purpose to increase staff involvement and engagement in the workplace
- Staff Appreciation Committee
 - Committee's role is to coordinate activities and events with the goal of increasing staff morale
- Employee of the Month
 - Recognize and celebrate outstanding staff members on a monthly basis
- Suggestion from the floor to combine Spirit and Staff Appreciation Committees
 - Would need to be placed on agenda for consideration
- Teams chats – Amanda
 - Only one for Staff Council
- **Staff Council Subcommittees:**
 - Employee of the Month Committee - **Mike**
 - Daniel Winton Employee of the Month for January 2023
 - Celebration held Friday, January 20th on the 3rd floor of Old Main
 - Winner named after tie vote plus discussion between committee members
 - Encouraged in-person attendance for celebrations
 - February nominations in progress
 - 4 posted and 2 new nominations
 - Mentioned that Holi Glaze went well
 - Fundraising Committee – no report
 - Staff Appreciation & Events Committee – **Lauren**
 - I Caught You Caring
 - New approach to make event less labor intensive and improved logistics for committee members
 - Uses remaining supplies from other activities
 - Gives staff opportunities to write encouraging notes to one another

- February 1st boxes will be placed around both campuses, event February 8th
 - Collected by committee members and delivered through campus mail
 - Marketing in progress
 - Asking for shoe boxes with lids
 - 8 needed this project by Friday, January 20th
- Spirit Committee – no report
- Professional Development Committee – **Stan**
 - Building tours through Old Ed may be offered before construction begins
 - Exciting transformation Show how we transform from brick and mortar to technology
 - Plans in the works to make use of Sculpture garden close to library
- Communications and Outreach Committee – **Madison**
 - Working towards being more consistent in publicizing Staff Council events
 - 2:30pm tomorrow with Amanda to help with consistency of posting
 - Suggestion from the floor for staff council group photo at next meeting
- Election Committee – **Dane**
 - Extended welcome two new members
- **New Business:**
 - TAMUS Staff Council Cohort – **Amanda**
 - Form cohort Presidents and Past Presidents from each staff council across A&M System
 - Meet regularly via zoom to begin with and may meeting in person later on
 - Fill Spirit Committee chair – **Amanda**
 - Opened floor for nominations
 - Caitlyn nominated
 - Steve moved that nominations be closed and vote in as committee chair by acclamation
 - Motion seconded by Brittany
 - Unanimously approved
 - Need to fill several open committee positions
 - Amanda will send an email with specifics
- **Announcements:**
 - New Staff Council tree – **Dane**
 - New tree in place after the previous one died from a fungus
 - This type of tree, Blue Atlas Cedar, is more resistant to disease
 - Blood Drive next week – **Dane**
 - Per teams poster
 - Prize drawing each day

- Password
 - Per IT
 - Beginning January 10, 2023 password requirements change
 - More characters required
 - Further details can be found in system-wide email dated January 6, 2023
- Congratulations to Brittany Lee
 - Begins January 30th as director of annual giving
- Steve
 - Mentions how much SSC is appreciated
- **Adjourned** – 2:52pm